

# Emergency Medical Technician - Paramedic

Dept: Emergency Services

FLSA Status: Non-Exempt

## General Definition of Work

Performs intermediate technical work rescuing and transporting the sick and the injured, administering emergency medical care at the paramedic level, and related work as apparent or assigned. Work is performed under the limited supervision of the Emergency Medical Services Paramedic Crew Chief and Emergency Medical Services Paramedic Supervisor.

## Qualification Requirements

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.*

## Essential Functions

- Responds to emergency calls, providing basic and advanced life support treatment to patients, as well as transportation to appropriate medical facility.
- Responds to emergency calls involving chest pain, possible heart attack, respiratory distress, unconsciousness, diabetic shock, drug overdose, drowning or other condition which might require advanced life support.
- Provides emergency medical care in accordance with established guidelines and written verbal instructions from physicians.
- Determines extent of illness or injury and establishes priorities for required care.
- Transmits vital patient information and telemetry data to receiving medical care facility.
- Performs treatment techniques including airway management, I.V. therapy, drug administration, cardiac monitoring and defibrillating and electrocardiogram strip interpretation.
- Observes patient in route and administers additional care as needed.
- Inspects advanced life support and telemetry equipment daily and ensures proper maintenance and operating conditions and inventories supplies.
- Assists with cleaning and maintaining vehicle and equipment.
- Participates in continuing training and instruction program by individual study of technical material and attendance at scheduled drill and classes.
- Abides by, enforces and participates in the implementation and ongoing oversight of Randolph County Government safety standards and regulations.

## Knowledge, Skills and Abilities

Thorough knowledge of the principles of anatomy and physiology; thorough knowledge of the principles and techniques of emergency care, including diagnosis, proper treatment and transportation; thorough knowledge of equipment and supplies employed in the emergency care of patients and victims of accidents; thorough knowledge of the streets and road system and physical layout of the County; general knowledge of standard computer equipment, hardware and software; thorough skill operating standard tools of the trade; general skill in diagnosing a victim's condition and applying emergency medical care; ability to make arithmetic computations using whole numbers, fractions and decimals; ability to compute rates, ratios and percentages; ability to calculate drug dose based on weight and volume; ability to maintain required certifications; ability to respond to work during emergency situations or inclement weather; ability to understand and follow oral and written instructions; ability to establish and maintain effective working relationships with physicians, associates, patients and their families, other emergency service agencies and the general public; ability to keep records and prepare reports.

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## Education and Experience

High school diploma or GED and one to three years experience working as an emergency medical technician, or equivalent combination of education and experience. Associates/Technical degree preferred.

## Physical Requirements

This work requires the regular exertion of up to 10 pounds of force and frequent exertion of over 100 pounds of force; work regularly requires speaking or hearing, frequently requires standing, sitting, using hands to finger, handle or feel, lifting independently in excess of 125 pounds (or combined weight of 250 pounds) and repetitive motions and occasionally requires walking, climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling and pushing or pulling; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arm's length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires working near moving mechanical parts, exposure to fumes or airborne particles and exposure to outdoor weather conditions and occasionally requires wet, humid conditions (non-weather), working in high, precarious places, exposure to toxic or caustic chemicals, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), exposure to the risk of electrical shock, working with explosives, exposure to vibration, wearing a powered air-purifying personal respirator in place of SCBA and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

## Special Requirements

- North Carolina Office of Emergency Medical Services Medical Technician-Paramedic certification.
- Local credentialing/re-credentialing.
- Advanced life support certification.
- Pediatric life support certification.
- Emergency Vehicle Operation training.
- Hazmat Awareness training
- Incident Command System (ICS) training
- Valid Driver's License upon employment. Valid driver's license in the State of North Carolina within 60 days of employment.

## Competencies

**Business Ethics:** Treats people with respect; Keeps commitments; Inspires the trust of others; Works with integrity and ethically; Upholds organizational values

**Communications:** Expresses ideas and thoughts verbally; Expresses ideas and thoughts in written form; Exhibits good listening and comprehension; Keeps others adequately informed; Selects & uses appropriate communication methods

**Customer Service:** Displays courtesy and sensitivity; Manages difficult or emotional customer situations; Meets commitments; Responds promptly to customer needs; Solicits customer feedback to improve service

**Dependability:** Responds to requests for service and assistance; Follows instructions, responds to management direction; Takes responsibility for own actions; Commits to doing the best job possible; Keeps commitments; Meets attendance and punctuality guidelines

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**Job Knowledge:** Competent in required job skills & knowledge; Exhibits ability to learn and apply new skills; Keeps abreast of current developments; Requires minimal supervision; Displays understanding of how job relates to others; Uses resources effectively

**Quality:** Demonstrates accuracy and thoroughness; Displays commitment to excellence; Looks for ways to improve and promote quality; Applies feedback to improve performance; Monitors own work to ensure quality

**Relationship Building:** Builds rapport up, down, and across the organization; Establishes collaborative relationships to achieve objectives; Seeks win-win solutions to conflict; Develops network of professional contacts; Displays empathy and tolerates diverse viewpoints

**Initiative:** Volunteers readily; Undertakes self-development activities; Seeks increased responsibilities; Takes independent actions and calculated risks; Looks for and takes advantage of opportunities; Asks for help when needed

I have read and understand my job responsibilities as outlined in this job description and will abide by and follow these duties.

\_\_\_\_\_  
Employee Name (Printed)

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Manager Name (Printed)

\_\_\_\_\_  
Manager Signature

\_\_\_\_\_  
Date