

Emergency Medical Technician - Paramedic Field Training Officer

Dept: Emergency Services

FLSA Status: Non-Exempt

General Definition of Work

Performs difficult technical work rescuing and transporting the sick and the injured, administering emergency medical care at the EMT-Paramedic level, assisting with the training, mentoring and evaluation of new and existing emergency medical technicians, and related work as apparent or assigned. Work is performed under the limited supervision of the Emergency Medical Services Paramedic Crew Chief and Emergency Medical Services Paramedic Supervisor.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

- Responds to emergency calls, providing basic and advanced life support treatment to patients, as well as transportation to appropriate medical facility.
- Assists with precepting students enrolled in local community college.
- Assists with the training, mentorship and evaluation of emergency medical technicians.
- Assists with pre-employment testing and orientation.
- Facilitates learning to ensure employees acquire the knowledge and skills necessary to become a successful employee.
- Serves as a mentor, role model and educational resource for fellow employees.
- Assists in the development and implementation of guidelines, policies and procedures for training, field practice and medical standards.
- Responsible for ensuring employees are performing in accordance with established treatment protocols.
- Functions as an Emergency Medical Technician - Paramedic.
- Abides by, enforces and participates in the implementation and ongoing oversight of Randolph County Government safety standards and regulations.

Knowledge, Skills and Abilities

Comprehensive knowledge of basic and advanced emergency medical procedures and techniques; comprehensive knowledge of equipment and supplies employed in the emergency care of patients and victims of accidents; general knowledge of city and county geography and of the location of roads and streets within the county; general knowledge of radio communications equipment; thorough skill diagnosing a victim's condition and applying emergency medical care; ability to respond quickly and calmly to emergency situations; ability to operate vehicles in a safe and professional manner with respect to environmental conditions, vehicle abilities, driver abilities, organizational expectations (policies/procedures/directives), and to observes motor vehicle laws; ability to train, evaluate and motivate, direct and indirect employees; ability to understand and follow oral and written direction; ability to establish and maintain effective working relationships with other county employees, other agencies and the general public.

Education and Experience

Associates/Technical degree with coursework in emergency medical services, or related field and three to five years experience working as a paramedic, or equivalent combination of education and experience.

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Physical Requirements

This work requires the regular exertion of up to 10 pounds of force and frequent exertion of over 100 pounds of force; work regularly requires speaking or hearing, frequently requires standing, sitting, using hands to finger, handle or feel, lifting independently in excess of 125 pounds (or combined weight of 250 pounds) and repetitive motions and occasionally requires walking, climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms, tasting or smelling and pushing or pulling; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arm's length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires working near moving mechanical parts, exposure to fumes or airborne particles and exposure to outdoor weather conditions and occasionally requires wet, humid conditions (non-weather), working in high, precarious places, exposure to toxic or caustic chemicals, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), exposure to the risk of electrical shock, working with explosives, exposure to vibration, wearing a powered air-purifying personal respirator in place of SCBA and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

Special Requirements

- North Carolina Office of Emergency Medical Services Emergency Medical Technician - Paramedic certification.
- Local credentialing/re-credentialing.
- Advanced Cardiac Life Support certification.
- Pediatric Advanced Life Support Certification.
- Emergency Vehicle Operations training.
- Hazmat Awareness training.
- Incident Command System (ICS) training.
- Valid Driver's License upon employment. Valid driver's license in the State of North Carolina within 60 days of employment.

Competencies

Business Ethics: Treats people with respect; Keeps commitments; Inspires the trust of others; Works with integrity and ethically; Upholds organizational values

Communications: Expresses ideas and thoughts verbally; Expresses ideas and thoughts in written form; Exhibits good listening and comprehension; Keeps others adequately informed; Selects & uses appropriate communication methods

Customer Service: Displays courtesy and sensitivity; Manages difficult or emotional customer situations; Meets commitments; Responds promptly to customer needs; Solicits customer feedback to improve service

Dependability: Responds to requests for service and assistance; Follows instructions, responds to management direction; Takes responsibility for own actions; Commits to doing the best job possible; Keeps commitments; Meets attendance and punctuality guidelines

Job Knowledge: Competent in required job skills & knowledge; Exhibits ability to learn and apply new skills; Keeps abreast of current developments; Requires minimal supervision; Displays understanding of how job relates to others; Uses resources effectively

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Quality: Demonstrates accuracy and thoroughness; Displays commitment to excellence; Looks for ways to improve and promote quality; Applies feedback to improve performance; Monitors own work to ensure quality

Relationship Building: Builds rapport up, down, and across the organization; Establishes collaborative relationships to achieve objectives; Seeks win-win solutions to conflict; Develops network of professional contacts; Displays empathy and tolerates diverse viewpoints

Initiative: Volunteers readily; Undertakes self-development activities; Seeks increased responsibilities; Takes independent actions and calculated risks; Looks for and takes advantage of opportunities; Asks for help when needed

I have read and understand my job responsibilities as outlined in this job description and will abide by and follow these duties.

Employee Name (Printed)

Employee Signature

Manager Name (Printed)

Manager Signature

Date