



RANDOLPH COUNTY
HISTORIC LANDMARK PRESERVATION COMMISSION
201Worth Street - Asheboro, N.C. 27203
Phone (336) 318-6806

LANDMARK DESIGNATION APPLICATION

Preparing Your Application:

Please type or use black ink and use paper no larger than 11" x 17" for the required supporting information. Randolph County staff is available to advise in the preparation of applications.

Filing Your Application:

When completed, the attached application will initiate consideration of a property for designation as a local historic landmark. The application will enable the Randolph County Historic Preservation Commission to determine whether the property qualifies for designation.

**The guidelines developed for this application are based on the evaluation process adopted by the Randolph County Board of Commissioners which includes those used by the National Register of Historic Places. National Register evaluation principles regarding criteria, category classifications, and integrity have been adapted for local applications.*

1. Name of Property

Historic Name: _____

Current Name: _____

2. Location

Please include the full street address of the property, including its local jurisdiction. North Carolina Property Identification Numbers (PIN) can be found by contacting the Randolph County Planning Department.

Street Address: _____

City/Town/Jurisdiction: _____

NC PIN Number: _____

3. Owner Information (If more than one, list primary contact)

Name: _____

Address: _____

Phone: _____

4. Applicant/Contact Person (If other than owner)

Name: -----

Address: -----

Phone: -----

5. General Data/Site Information

A. Date of Construction and major additions/alterations: -----

B. Number, type, and date of construction of outbuildings: -----

C. Approximate lot size or acreage: -----

D. Architect, builder, carpenter, and/or mason: -----

E. Original Use: -----

F. Present Use: -----

6. Classification

A. Category (building(s), structure, object, or site): -----

- **Building** - A "building," is created principally to shelter any form of human activity. (i.e.: house, barn, hotel, church, school, theater, stable)
- **Structure** - The term "structure" is used to distinguish from buildings constructions made usually for purposes other than creating human shelter (i.e.: tunnel, bridge, highway, silo)
- **Object** - The term "object" is used to distinguish from buildings and structures those constructions that are primarily artistic in nature. Although it may be, by nature or design, movable, an object is associated with a specific setting or environment. (i.e.: sculpture, fountain, monument)
- **Site** - A site is the location of a significant event, a prehistoric or historic occupation or activity, or a building or structure, whether standing, ruined, or vanished, where the location itself possesses historic, cultural, or archeological value regardless of the value of any existing structure. (i.e.: battlefield, cemeteries, designed landscape)

B. Ownership: -----

Can people tour the site? Yes No
Accessible for viewing? Inside Outside
What are the days and hours of operation? _____
Is visitation by appointment only? _____
Who is the contact person and what is the method of contact? _____

C. Number of Contributing and non-contributing resources on the property:

A contributing building, site, structure, or object adds to the historic associations, historic architectural qualities, or archeological values for which a property is significant because it was present during the period of significance, relates to the documented significance of the property, and possesses historic integrity or is capable of yielding important information about the period.

Buildings _____
Structures _____
Objects _____
Sites _____

D. Previous field documentation (when and by whom): _____

Please contact the Survey Coordinator at the State Historic Preservation Office to determine whether the property has been included in a county survey (919-733-6545).

E. National Register Status and date (listed, eligible, study list): _____

Please contact the National Register Coordinator at the State Historic Preservation Office to determine National Register status (919-733-6545).

7. Supporting Documentation (Attach to application on separate sheets)

A. Required Photographs

- Digital photographs on a CD can be submitted. Please include a printout of the images included on the CD. To save paper and ink, as many as nine images may be placed on a single 8 X 10 sheet of paper, though images should be a least 3 ¼ " X 2 ½". Proofs may be in black and white on regular paper.
- For **buildings** and **structures**, include all facades and at least one (1) photo of all other contributing and non-contributing resources. Also include at least one (1) photo that shows the main building or structure within its setting. For **sites**, include overall views and any significant details. For **objects**, include a variety of representative views, as well as a view of the object within its setting.
- Photos must be identified with the name of the property, its address or location, and the date.

B. Maps

Include two (2) maps; one (1) clearly indicating the location of the property in relation to the local community, and one (1) showing the boundaries of the property. Tax maps with the boundaries of the property are preferred, but

survey or sketch maps are acceptable. Sketch maps should reflect, describe and label all buildings, structures, objects or sites, within the property boundary. Please show street names and numbers and all structures on the property. Mapping information may be obtained from the Randolph County G.I.S mapping program available at www.co.randolph.nc.us.

C. Historical significance (Applies to all classifications)

- Note any significant events, people, and/or families associated with the property. Please clearly define the significance of the property in the history of the local community or of Randolph County. (For example, the property may have been the birthplace of an influential citizen, represent historical patterns of commercial or agricultural development, or served as an important center of community activity). Include all major owners.
- Please include a bibliography of sources consulted.

D. Architectural description, significance and integrity (Applies to buildings, structures and objects) -----

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- For **buildings and structures**, describe, including exterior architectural features, additions, remodeling, and alterations. Also describe significant outbuildings. For **objects**, describe the physical appearance of the object(s) to be designated.
 - Context of the history of the local community or of Randolph County. (For example, the building or structure might be one of a town’s only surviving examples of a Greek Revival building, or it may be a unique local interpretation of the Arts and Crafts movement. An object might be a statue designed by a notable sculptor.)
 - Include a statement describing how the building, structure or object currently conveys its historic integrity. For example, does it retain elements of its original design, materials, location, workmanship, setting, historic associations, or feeling, or any combination thereof?
 - Please include a bibliography of sources consulted.
 - The jurisdiction of the Commission over interior features shall be limited to specific architectural, artistic, or historical significant features for which the consent for interior review is requested by the property owner. Specify specific interior features to be reviewed and significance of such feature as it relates to architectural, artistic, or historical designation.

E. Property boundary, significance and integrity (Applies to all classifications)

- Describe the land area to be designated, address any prominent landscape features.
- Clearly explain the significance of the land area proposed for designation and its historical relationship to the **building(s)**, **structure(s)** or **object(s)** located within the property boundary or, in the case of **sites**, the historical event or events that make the land area significant. For **buildings and structures**, the designated land area may represent part of or the entire original parcel boundaries, or may encompass vegetative buffers or important outbuildings. For **objects**, the designated land area may continue to provide the object’s historic context (i.e., a statue’s historic park setting). For **sites**, the designated area may encompass a landscape that retains its historic integrity (i.e. a battlefield encompassing undisturbed historic view sheds).

8. Signatures

Applicant: _____ **Date:** _____

I have read the general information on landmark designation provided by the Randolph County Historical Landmark Preservation Commission and affirm that I support landmark designation of the property defined herein.

Owner: _____ **Date:** _____

Additional information concerning criteria used by the Commission in historical landmark designation may be accessed at www.co.randolph.nc.us/hlpc.