

RANDOLPH COUNTY BOARD OF HEALTH
RANDOLPH COUNTY PUBLIC HEALTH
2222-B South Fayetteville Street, Asheboro, NC
Thursday, November 14, 2019

Members Present

Charles Lee, DVM, Chair
Julie Mabe, RN
Robert Brown, MD
Courtney Alston Wilson, Community Member
William Walker, OD
Hope Haywood, County Commissioner
Daryl Hill, DDS
Lyn Richardson, RD, Community Member
Marianne Evans, PharmD
Marty Trotter, Community Member, Vice-Chair
Mack Summey, PE

Members Absent

Robert Brown, MD

Staff Present

Susan Hayes, Health Director
Tara Aker, Assistant Health Director
Brooke Hogan, Executive Assistant
April Wilburn, RN, Director of Nursing
Wesley Vann, Animal Services Manager
Wendy Kennon, Health Education Supervisor
Cindy Trogdon, RN, Child Care Nurse Consultant
Marlene Webb, RN, TB Coordinator
Julie Clark, RN, Family Planning Coordinator
Kathi Auman-Einig, WIC Director
Cathy Wall, Vital Records Clerk
Becky Hinshaw, RN, CC4C/OBCM Supervisor
Dr. Kaaenaat Mustafa, PH Dentist
Heather Stewart, Animal Services Attendant
Jodi Meier, WIC BFPC Supervisor
Beth Thomas, PH Dental Hygienist
Jaron Herring, EH – F&L Supervisor
Wayne Jones, EH – F&L Supervisor
Jill Williams, Randolph County HR Director
David Allen, Randolph County Commissioner
Sam Varner, Randolph County Wellness
Administrator

Visitors Present

Amber Fernando, UNC-G student, WIC intern
Tea Turner, Chatham Charter student
Maria Turner
Chris Turner
Carter Phillips
Elworth Cheek
Mary Cheek
Logan Wilson
Betty Lee
Gala Hill
Ricky Thomas
Kathy Walker

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Welcome

***Invocation/Dinner**

I. Call to Order

The Randolph County Board of Health met on Thursday, November 14, 2019, in the Randolph County Schools Boardrooms A and B. Dr. Lee, Board Chair, called the meeting to order at 6:56 p.m.

II. Public Comment Period

Dr. Lee opened the public comment period. Hearing no requests, the public comment period was closed.

III. Approval of Minutes

Dr. Lee presented minutes from the September 9, 2019 board meeting for board member review. Dr. Walker made a motion to *“approve the September 9, 2019 minutes as presented.”* Dr. Hill seconded, and the motion carried.

IV. Recognition of Board Members

Susan Hayes, Health Director, recognized board members that have fulfilled three consecutive terms of appointment as of December 1, 2019. Ms. Hayes explained terms of appointment for local boards of health, according to North Carolina General Statutes. Plaques of appreciation were presented to Dr. Daryl Hill, Dr. William Walker and Dr. Charles Lee for their years of service on Randolph County Board of Health. She noted that Dr. Walker served as a board member in previous years for a total of 18 years of service. Ms. Hayes thanked the board members for their dedicated service to the citizens of Randolph County and expressed gratitude

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for each of them. Staff and guests applauded in recognition of Drs. Lee, Walker, and Hill. Dr. Lee expressed appreciation for Susan Hayes and the Randolph County Public Health staff.

V. Communicable Disease Update

April Wilburn, Director of Nursing, presented board members with a communicable disease update (*see handout following the minutes*). Ms. Wilburn reported that NC continues to have cases of hepatitis A; currently there are no cases in Randolph County. Public Health nursing staff recently worked with a local homeless shelter offering hepatitis A, hepatitis B and flu vaccine to those that were eligible. Another effort to prevent hepatitis A will include public health staff offering and administering hepatitis A vaccine to Randolph County detention center inmates. Ms. Wilburn also reported that some NC universities had recent cases of mumps. Randolph County Public Health verifies that interns have received an MMR vaccine.

VI. Fiscal Year-End Review 2018/19

Health Director Susan Hayes presented a year-end financial review for Fiscal Year 2018/19. Board members reviewed revenue and expenditure reports (*see financial statements following the minutes*). Ms. Hayes highlighted a significant increase in grant funding over the last three years and that one objective outlined in the current RCPH strategic plan is to seek and obtain additional grant funding. Ms. Hayes attributed the increase in grant funding to staff dedicated to seeking grant opportunities and carrying out grant guidelines.

Marty Trotter asked if school nurse funding had increased over time. Ms. Hayes stated that school nurse funds have not been increased. She stated these are state funds set by the legislature. In Randolph County these are pass-through funds in the sense that school nurses have remained employees of the local school system. Once the funds come to local public health they are passed on to each school system. There was no further discussion.

VII. Annual Report Presentation FY 18/19

Tara Aker, Assistant Health Director, recognized and thanked visitors in attendance. Ms. Aker turned the attention to Mr. Wesley Vann, Animal Services Manager, for the introduction of

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Miss Tea Turner and her family. Miss Turner, a student at Chatham Charter High School, is an aspiring vet and centered her student LIFT program project on collecting donations for Randolph County Animal Services (RCAS). Miss Turner hosted a pancake breakfast in Liberty raising over \$2,000. The funds were used to purchase food for the animals, toys, and supplies for RCAS. She delivered those items to the animal shelter (pictured in the FY 18/19 annual report). Staff and guests applauded and thanked Miss Turner for supporting Randolph County Animal Services.

Ms. Aker thanked staff for the hard work put into compiling data for the annual report and recognized Ernie Hall, Public Health IT staff, for composing the annual report information and video presentation. Ms. Aker noted that Mr. Hall was an integral part of the design for the re-branding logo for Randolph County Public Health.

Ms. Aker presented board members with the FY 2018/19 annual report (*see report following the minutes*) and a flash drive containing the appendix. The appendix includes program performance measures, data, and challenges. Ms. Aker presented the annual report video presentation and asked staff program coordinators and supervisors to introduce themselves and answer any questions that board members might have. Board members inquired about the progression of the Northgate WIC site. Kathi Auman-Einig, WIC Director, responded that the site is going well and hopes to make the location a permanent site in 2020.

Hope Haywood, Randolph County Commissioner, recognized the eventful year that animal services encountered. Mr. Vann thanked board members for their support. Ms. Aker recognized Ms. April Wilburn, as new Director of Nursing and mentioned that Lynsay Saunders, public health nurse, will fill the vacancy for the clinical nursing supervisor. She also recognized Dr. Kaenaat Mustafa as the newly hired Public Health Dentist. Ms. Aker recognized retiring staff members, Beth Thomas and Marlene Dawalt. Ms. Thomas plans to retire on December 31, 2019, from her position as Dental Hygienist after 42 years of service. Marlene Dawalt is retiring from her position as a clinic nurse/TB program coordinator on January 31, 2020 with 26 years of service. Ms. Aker thanked public health staff and board members for on-going dedication to Randolph County. Susan Hayes also recognized Tara Aker for all of the hard work and efforts that she put forth in preparations for the annual report.

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The next regularly scheduled Board of Health meeting is January 13, 2020, at 6:00 p.m. in the public health conference room. There being no further business, the meeting adjourned at 7:48 pm.



Marty Trotter, Randolph County Board of Health Chair



Susan D. Hayes, Randolph County Health Director