

RANDOLPH COUNTY BOARD OF HEALTH
RANDOLPH COUNTY HEALTH DEPARTMENT
2222-B South Fayetteville Street, Asheboro, NC
Thursday, March 7, 2019

Members Present

Charles Lee, DVM, Chair
Mack Summey, PE
Marty Trotter, Community Member, Vice-Chair
Julie Mabe, RN
Robert Brown, MD
Courtney Alston Wilson, Community Member
William Walker, OD
Hope Haywood, County Commissioner
Marianne Evans, PharmD

Members Absent

Daryl Hill, DDS
Lyn Richardson, RD, Community Member

Staff Present

Susan Hayes, Health Director
Tara Aker, Assistant Health Director
Brooke Hogan, Executive Assistant
Arey Rash, Director of Nursing
Wesley Vann, Animal Control Manager
Dana Wright, CD Nurse/Preparedness Coordinator
Aimee Scotton, Randolph County Staff Attorney

Visitors Present

Wayne Raynor, Trainer,
UNC Gillings School of Public Health
Linda Raynor

I. Call to Order

The Randolph County Board of Health met on Thursday, March 7, 2019, in the Randolph County Health Department conference room. Dr. Lee, Board Chair, called the meeting to order at 6:10 p.m.

II. Public Comment Period

Dr. Lee opened the public comment period. Hearing no requests, the public comment period was closed.

III. Approval of Minutes

Dr. Lee presented meeting minutes from January 14, 2019, for board review. Marianne Evans requested clarification to the tobacco-free rule explanation in the health director's report section. Ms. Evans made a motion to "*approve the minutes presented for January 14, 2019, with a revision to clarify the tobacco-free vote.*" Dr. Walker seconded, and the motion carried.

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Dr. Lee presented minutes from the special called meeting on February 26, 2019. Board members reviewed the minutes with Dr. Walker making a motion to “*approve the February 26, 2019 minutes as presented.*” Dr. Brown seconded, and the motion carried.

IV. Legal Update

Aimee Scotton, Randolph County Staff Attorney, reminded board members that they have access to legal counsel at any time if needed.

V. Communicable Disease Update

Dana Wright, RN, Preparedness Coordinator, presented board members with a communicable disease update. Ms. Wright reviewed statistics on the Hepatitis A outbreak (*see state summary for Hepatitis A following the minutes.*) The outbreak has moved across the United States from California to North Carolina. Currently, Randolph County has not seen any cases of Hepatitis A. Communicable disease nurses developed a six-step action plan including the following: identify and contact local partners for involvement, how to increase vaccination to high-risk populations, surveillance strategies, plan to increase vaccination, plan to track progress and to pick a date to fully activate the plan. Ms. Wright stressed that education, vaccination, and surveillance is key to prevention. The Epidemiology (EPI) Team plans to meet on April 10 to discuss a vaccination clinic. Ms. Wright stated that even if clients receive one dose, it is 95% effective.

Ms. Wright reported recent flu outbreaks in several long-term care facilities; these facilities followed the guidance provided and handled the outbreak properly. Three flu deaths were reported in long-term care facilities, all cases with pre-existing conditions. Dr. Brown warned that if anyone experiences pneumonia symptoms, it is urgent to seek medical attention. He stated that anti-viral medicines seem to be effective this year and most cases have been Influenza type A.

VI. Animal Control Update

Wesley Vann, Animal Control Manager, presented board members with animal control statistics for January and February 2019. Mr. Vann reported adoption totals of 39 dogs and 21

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cats. The number of animals offered to rescue organizations included 38 dogs and six cats; 26 dogs and two cats went to rescues. The number of dogs euthanized totaled 91 with 41 of these were owner surrendered. The number of cats euthanized totaled 189; many of these cats were unadoptable because of their poor temperament and the fact that many were feral. A total of 42 dogs/cats were spayed or neutered.

New Leash on Life Graduation was March 6, 2019; all four dogs have been adopted. Chase Bryant, Animal Control Officer, will participate in a career day event on March 15 at the Emergency Services Training Center. Mr. Vann invited everyone to participate in the Mutt Strut walk/run on March 16. Teachey Elementary School has invited Mr. Vann to participate in a career day on March 22. Liberty Tax Service will host an adoption fair on March 30. Also, during the month of March, Liberty Tax is offering a special for new clients who mention that Randolph County Animal Shelter; they will donate \$50 back to the shelter.

Dr. Brown asked how the "Animalance" and the Companion Animal Mobile Equipment Trailer (CAMET) progress is coming along. Mr. Vann stated that he drove the donated ambulance to the shelter this week. The CAMET is being built and will be completed by May 31.

Ms. Evans requested to hear Mr. Vann's point of view concerning recent citizen complaints/emails. He stated that many animals are euthanized due to various reasons including space limitations, regulations, sickness/disease, an uncontrolled cat population, owner requested euthanasia, and when animals exhibit aggressive behavior toward other animals and staff. Animal cruelty cases also take up a lot of kennel space. He felt like shelter staff are often criticized by citizens who do not have all the facts about certain situations. Contrary to what the complaints imply, shelter staff works very closely with many rescues to get animals moved out of the shelter.

Dr. Brown suggested adding more advertisement for sponsorship opportunities on the shelter website/Facebook page. Ms. Hayes thanked Dr. Brown for the suggestion and commended Mr. Vann and the shelter staff for their dedication in a difficult line of work. Commissioner Haywood added that this is not a unique situation to Randolph County and according to Dr. Norris with NCDA, it is universal and happens everywhere. Ms. Haywood received a positive email speaking highly of our animal shelter. Ms. Mabe commented that she was impressed with the

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pictures on the Randolph County Animal Shelter website and Facebook page. Mr. Vann gave credit to shelter staff member, Heather Wood, for the excellent work in posting positive images on social media. Mr. Vann also noted that RCAS is open to the public five days each week all day with a limited number of staff and by law, an animal shelter is only required to open a certain number hours per week to the public. Ms. Haywood encouraged everyone to send an email to county commissioners and include support for increased staffing and more space at the animal shelter.

VII. Board Member Training

Tara Aker, Assistant Health Director, introduced Mr. Wayne Raynor, a speaker arranged by the UNC Gillings School of Public Health, and his wife, Linda. Mr. Raynor was a former health director in Harnett and Cumberland Counties, having begun a career in public health with the CDC in 1974. Ms. Aker recognized that we were privileged to have Mr. Raynor facilitating the board member training.

Mr. Raynor gave a brief description that this training meets the benchmark for Accreditation activities concerning board member training. Learning objectives included defining Public Health and how prevention of disease aides in keeping clients out of Emergency Departments. The number one cause of death in a high school student in 1912 was Tuberculosis (TB) and can still cause difficulty from time to time. However, Public Health has come a long way over time. He noted that the average life expectancy at the turn of the 20th century was about 50 years old and now average life expectancy now is about 80 years. Public Health seems always to be chasing the next virus. He presented the roles and responsibilities of local boards of health and noted that the Board of Health rules would require the assistance of Ms. Aimee Scotton, Randolph County Staff Attorney.

Mr. Raynor provided board members with a presentation (*see powerpoint slides following the minutes*) detailing public health milestones and current challenges, public health functions and essential services, legal responsibilities and authority for local boards of health, and board members' work identifying that the number one goal for board members is supporting the health department in achieving its goals.

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Dr. Lee thanked Mr. Raynor for the training and stated that it was beneficial to their roles as the board of health members. There was a brief intermission following the training presentation to allow board members an opportunity to fill out the training evaluation form.

Following the intermission, Dr. Lee informed board members that an updated term of appointment and contact information was included in agenda packets to add to board member manuals.

VIII. Approval of March 1, 2019 Records Retention Schedule

Susan Hayes, Health Director, presented an updated version of the NC Records Retention & Disposition Schedules with an effective date of March 1, 2019 (*see the signature page/revision summary following the minutes*). The previous revision of the retention schedule was September 1, 2014. Board members reviewed the document, and Marty Trotter made a motion to “*approve the retention schedule as presented.*” Dr. Brown seconded, and the motion carried.

IX. Health Director’s Report

Susan Hayes, Health Director, updated board members on the following:

- Randolph County Board of Commissioners held a retreat in February to hear proposals concerning the upcoming budget year. Ms. Hayes presented three Animal Shelter proposals in terms of staffing needs and hopes the commissioners will approve additional positions and other proposed changes for the new fiscal year.
- The next Opioid Collaborative meeting is March 25 at the Randolph County Emergency Services Headquarters building. Anna Stein, JD, MPH, Attorney with the NC Injury and Violence Prevention Branch, will be the guest speaker at the meeting. Ms. Stein is a co-author of the STOP Act, and Randolph County considers it a privilege that she is coming to speak. Please RSVP if you are planning to attend the collaborative meeting. Lunch will be provided at 1:00 p.m. and the meeting begins at 2:00 p.m.
- Annual Immunization Assessment data was extracted on October 1, 2018, and reviewed for children ages 24-35 months of age who are either active in the local health department

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or reside in Randolph County. Randolph County Health Department received positive feedback concerning the data collection (*see letter following the minutes*)

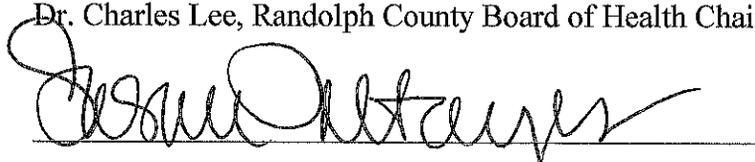
- Medicaid Reform will affect Randolph County in November 2019. The details regarding changes are still to be determined. The dental program is carved out of Medicaid Reform and will not be under managed care. Blue Cross Blue Shield has already contacted the Randolph County Health Department to propose a contract.
- The Community Health Assessment (CHA) is performed every three years and is currently underway in partnership with Randolph Health. Ms. Hayes encouraged board members, along with their family/friends, to fill out a survey by following the link on the Randolph County Health Department website. UNCG is also partnering with RCHD by holding focus groups that may go out and knock on some doors to obtain survey responses. Mr. Trotter suggested adding a link to the Spanish version.

Ms. Hayes thanked board members for what they do as a governing board. Dr. Lee expressed appreciation for the Randolph County Health Department staff. Dr. Lee also encouraged board members to email county commissioners in support of animal shelter needs. Mr. Trotter requested information concerning animal shelter proposals that were presented to county commissioners at their retreat in February. Ms. Hayes asked board members to think about the words that Mr. Vann mentioned about holding animals for various reasons when emailing commissioners.

There, being no further business, the meeting adjourned at 8:12 p.m. The next regularly scheduled Board of Health meeting is Monday, May 13, 2019, at 6:00 p.m. in the Randolph County Health Department conference room.



Dr. Charles Lee, Randolph County Board of Health Chair



Susan D. Hayes, Randolph County Health Director