

RANDOLPH COUNTY BOARD OF HEALTH
RANDOLPH COUNTY HEALTH DEPARTMENT
2222-B South Fayetteville Street, Asheboro, NC
Monday, September 10, 2018

Members Present

Charles Lee, DVM, Chair
Marianne Evans, PharmD
Robert Brown, MD
Marty Trotter, Community Member
Lyn Richardson, Community Member
Hope Haywood, County Commissioner
Julie Mabe, RN
William Walker, OD
Daryl Hill, DDS
Cathy Waddell, Community Member

Staff Present

Susan Hayes, Health Director
Tara Aker, Assistant Health Director
Brooke Hogan, Executive Assistant
Wendy Kennon, Health Education Supervisor
Wesley Vann, Animal Control Manager
Sam Varner, Randolph County Wellness Administrator
Deana Norton, Randolph County Animal Control
Heather Wood, Randolph County Animal Control
Tammy Davis, Animal Control Supervisor
Naomi Kirkman, Randolph County Animal Control
Ashley Morris, Randolph County Animal Control
Elyse Hayes, Dental Director
Aimee Scotton, Randolph County Staff Attorney
Jenny Arellano, Randolph County WIC staff member

Members Absent

Mack Summey, PE

Visitors:

Ashley Curtice, Region 6 Tobacco Control Manager
Teresa R. Bryant

I. Call to Order

The Randolph County Board of Health met Monday, September 10, 2018, in the health department conference room. Dr. Lee, Board Chair, called the meeting to order at 6:02 pm.

II. Public Comment Period

Dr. Lee opened the public comment period. Hearing no requests, the public comment period was closed.

III. Approval of Minutes

Dr. Lee presented minutes for approval from the July 12, 2018 board meeting. There being no discrepancies noted, Dr. Walker made a motion to *"approve the minutes as presented."* Dr. Brown seconded the motion, and the motion carried.

RANDOLPH COUNTY BOARD OF HEALTH
RANDOLPH COUNTY HEALTH DEPARTMENT
2222-B South Fayetteville Street, Asheboro, NC
Monday, September 10, 2018

IV. Tobacco-Free Rule Update

Susan Hayes, Health Director, and Sam Varner, Randolph County Wellness Administrator, provided an update to board members regarding their meetings with municipalities in Randolph County. Mr. Varner stated that the objective in meeting with municipalities was to inform them of resources available from County Wellness, as well as, to assist with cost savings from a health insurance standpoint, as most municipalities are self-insured. Another component of the meetings was to inquire about any existing tobacco-free policies that might be in place and to gain an understanding of how a tobacco-free rule might impact them if passed by Randolph County. Mr. Varner stated that they had met with seven out of nine municipalities and hoped to have a meeting in the near future with representatives from Ramseur and Trinity. Ms. Hayes also stated that municipalities needed to know that Mr. Varner and health education staff are resources that municipalities can and should reach out to in terms of health and wellness programs for their employees. The municipalities provided positive feedback concerning a tobacco-free rule if passed and expressed interest in wellness programs. Ms. Hayes and Mr. Varner worked with Aimee Scotton, Randolph County Staff Attorney, to complete a draft rule. Ms. Hayes asked board members to consider the tobacco-free rule.

Ms. Scotton presented the draft rule entitled "A Rule to Prohibit Tobacco on Local Government Grounds and in Local Government Buildings and Vehicles" (*see attached draft rule*). The draft rule was developed from a state model and included E-cigarettes in the prohibition. Section five of the rule outlines violations, enforcement and penalties including a \$25 fine for non-compliance. Dr. Hill suggested raising the fine should to at least \$50. Ashley Curtice, Region 6 Tobacco Control Manager, stated that fines are typically set between \$25-\$100. She explained that the overall goal is to encourage people to stop using tobacco by offering resources to help them quit rather than to punish a tobacco user. However, if it becomes an increasing habit and problem, then fines are a tool available to use. Ms. Richardson inquired about how often people are actually fined. Ms. Curtice replied that fines do not occur often and usually people stop using the tobacco product when asked and informed of the rule. Ms. Haywood asked whether or not some measure of forgiveness could be in place to waive the fine for participating in a tobacco cessation class. Ms. Scotton said she did not know that the board has that kind of authority and clarified that the

RANDOLPH COUNTY BOARD OF HEALTH
RANDOLPH COUNTY HEALTH DEPARTMENT
2222-B South Fayetteville Street, Asheboro, NC

Monday, September 10, 2018

rule applies to employees and citizens of Randolph County. Dr. Evans agreed with raising the fine to \$50 in order to be worth an officer's time to serve the fine. There was discussion across the board concerning fines. Dr. Lee called for a motion to be made if the board collectively agreed to raise the fine.

Dr. Hill made a motion to "*raise the fine to \$50 in the tobacco-free draft rule.*" Dr. Walker seconded the motion and the motion carried.

Ms. Scotton explained rule making procedures for local boards of health should the board be inclined to adopt the rule. She stated that if the Board of Health adopts the tobacco-free rule, the Randolph County Board of Commissioners will then vote on the rule. Ms. Scotton explained that rules concerning tobacco must also be approved by county commissioners according to NC law. Dr. Lee asked if a public hearing is required at the Board of Health meeting when considering to adopt a rule. Ms. Scotton stated that the public should be allowed to make comments during the public comment period of the meeting, but a hearing is not required. Dr. Lee asked if any board members disagreed with formalizing the draft rule and proceeding to schedule a special called meeting in October to discuss and/or approve the tobacco-free rule. There were no objections across the board to the suggestion. It was determined to schedule a special called meeting in October.

V. Dental Clinic Eligibility Policy Revision and Dental Clinic Update

Dr. Elyse Hayes, Dental Director, presented a brief update of dental clinic activities. The dental clinic is maintaining an average of about two and a half days per week. Last fall, the dental clinic received digital x-rays and nitrous oxide which have been a vital addition to the dental clinic. There has been much success in collaboration with physicians and staff at Randolph Health by providing information on standard of oral care for oral infections. Flyers for referrals to the dental clinic at the health department were also provided to Randolph Health to assist in reducing emergency department visits for oral pain. Dental clinic staff are currently working with the Partnership for Children to provide dental screenings in schools. Dental staff are also working with Asheboro High School to provide mouth guards to athletes with a possibility of grant funding

RANDOLPH COUNTY BOARD OF HEALTH
RANDOLPH COUNTY HEALTH DEPARTMENT
2222-B South Fayetteville Street, Asheboro, NC

Monday, September 10, 2018

in the future. A long term goal is to provide a mobile dental clinic in the highest risk schools, such as elementary schools.

Dr. Hayes presented a revision to the “Dental Clinic Eligibility” policy to include a statement referencing *attendance at a school located in Randolph County will qualify as residency eligibility for the dental clinic* as opposed to requiring Randolph County residency for eligibility of dental clinic services (*see revised policy following the minutes*). Mr. Trotter stated that he hoped mobile dental services are provided in the future due to the need for services and lack of transportation for kids.

Dr. Walker made a motion to “*approve the Dental Clinic Eligibility Policy revision as presented.*” Dr. Brown seconded the motion, and the motion carried.

VI. Clinical Update

Susan Hayes, Health Director, presented board members with a clinical update which included topics on flu, communicable disease, preparedness and Hepatitis A.

Ms. Hayes noted that the Centers for Disease Control (CDC) is recommending flu mist this season for children ages two years of age and older, however, the American Academy of Pediatrics (AAP) is recommending injection. In certain cases, the CDC is still recommending flu injection such as kids with asthma, etc.

A preparedness grant entitled “Bright Ideas Grant” will be sought to provide a Companion Animal Mobile Equipment Trailer (CAMET) for Randolph County Animal Control to be used for preparedness and could also be used for animal control adoption unit. The CAMET is worth about \$30,000 and would be essential in transporting animals. It would be especially useful in emergency situations.

Ms. Hayes reported that hepatitis A is now in North Carolina, but no cases reported in Randolph County. Populations most affected are: MSM (men having sex with men), homeless population and drug users. Staff are targeting high risk populations to provide education and outreach. The state has supplied hepatitis A vaccine to be used for those cases.

RANDOLPH COUNTY BOARD OF HEALTH
RANDOLPH COUNTY HEALTH DEPARTMENT
2222-B South Fayetteville Street, Asheboro, NC
Monday, September 10, 2018

Randolph County has had nine cases of hepatitis B this year. The state communicable disease branch will look at the epidemiology and commonality of the cases to assist health department staff. Future reports will follow on this topic.

Ms. Hayes informed the board that County Commissioner Chairman David Allen issued a local State of Emergency declaration for Randolph County effective Tuesday, September 11 at 5:00 am. Officials are predicting landfall of Hurricane Florence on Wednesday morning with impacts to Randolph County by Thursday around 5:00 pm. An Emergency Operations Center (EOC) will open. Board members asked where and how many emergency shelters would open and if animals could be brought to emergency shelters. Ms. Hayes informed the board that the main shelter will open at First Baptist Church in Asheboro and additional shelters could open, depending on need, at various locations in the county such as schools. Health department nurses, Animal Control staff, DSS and EMS staff work together to run emergency shelters. Emergency generators are provided by EMS. Ms. Hayes stated that animals can be brought to shelters and will be housed in a nearby location.

VII. FYE 2017-18 Financials Review

Susan Hayes, Health Director, presented board members with year-end financial statements for review (*see financials following minutes*). Dr. Hill inquired about the Medicaid Reform impact on Medicaid cost settlement. Ms. Hayes explained that after FY 2018-19, going forward, Medicaid will have a different model. Historically, NC Medicaid does not reimburse local health departments in the same way as private providers; they have provided a cost settlement for services provided by local health departments. The settlement is determined by cost, time studies, Medicaid payments, etc. The state withholds 10% to be paid to local health departments at a future date. Medicaid Reform will cause this model to change in the near future. The model will shift from a fee for service type to a “per member per month” model. Dental programs are carved out of the new Medicaid model and will continue to receive a cost settlement.

Ms. Hayes noted that grant funding has increased tremendously within the last few years to almost \$100,000 in FY 2017-18. An increase in grant funding is part of the Randolph County Health Department strategic plan.

RANDOLPH COUNTY BOARD OF HEALTH
RANDOLPH COUNTY HEALTH DEPARTMENT
2222-B South Fayetteville Street, Asheboro, NC
Monday, September 10, 2018

VIII. Bad Debt Write-Off

Board members reviewed the bad debt write off amount for FY 2017/18. Dr. Walker made a motion to “*approve bad debt write-off for Fiscal Year 2017-18 in the amount of \$3,510.28 as presented.*” Ms. Haywood seconded the motion, and the motion carried.

IX. Animal Control Update

Wesley Vann, Animal Control Manager, reviewed animal control program statistics since the July board meeting. He reported 25 completed sterilizations, 210 animals sent to rescues, and 45 animals were adopted.

Ms. Haywood asked how many animals were adopted at the Bush Hill adoption fair event on Saturday, September 8. Mr. Vann replied that three animals were adopted and one dog was sent to a rescue. Dr. Lee commended Mr. Vann and his staff for a job well done under difficult circumstances.

Susan Hayes mentioned that a dangerous dog hearing is scheduled for Thursday, September 27 at the Randolph County Office Building. She explained how NC statutes and the Randolph County Animal Control Ordinance defined the criteria to be considered as a dangerous dog. Drs. Lee, Walker and Brown serve as the board of appeals for the dangerous dog hearings.

X. Health Director’s Report

Susan Hayes, Health Director, reported the following:

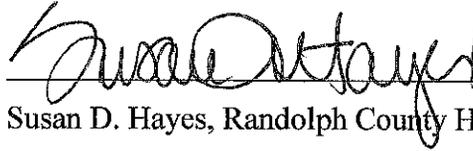
- The morgue at Randolph County EMS opened in March, 2018 with almost 90 bodies having been served. Randolph County is one of the few counties in NC that has a morgue and it serves as a model for counties across the state. The State Medical Examiner’s office have sent officials to Randolph County to see the morgue.
- Randolph County is currently in year three of the job classification and pay study for county employees. Public Health has a few positions to be reviewed in year three including: Finance, Social Workers and IT.

RANDOLPH COUNTY BOARD OF HEALTH
RANDOLPH COUNTY HEALTH DEPARTMENT
2222-B South Fayetteville Street, Asheboro, NC
Monday, September 10, 2018

There being no further business, the meeting adjourned at 7:25 pm. The next regularly scheduled Board of Health meeting is the annual report presentation on Wednesday, November 7, 2018, at 6:00 pm at the Randolph County Emergency Services Headquarters meeting room.

 Charles D. Lee D.O.M.

Dr. Charles Lee, Randolph County Board of Health Chair

 Susan D. Hayes

Susan D. Hayes, Randolph County Health Director