

RANDOLPH COUNTY BOARD OF HEALTH
RANDOLPH COUNTY HEALTH DEPARTMENT
Asheboro NC
Wednesday, July 13th, 2016

Members Present

Robert Dough, MD, Chair
Charles Lee, DVM, Vice Chair
William Walker, OD
Stan Haywood, County Commissioner
Mack Summey, PE
Lyn Richardson, RD, LDN, Community Member
Cathy Waddell, Community Member
Marty Trotter, Community Member

Staff Present

Susan Hayes, Health Director
Tara Aker, Assistant Health Director
Arey Rash, Nursing Supervisor
Beth Thomas, Dental Hygienist II
Wendy Kennon, Health Educator I
Brooke Hogan, Accounting Technician
Daniel Shue, IT Department
Jeremy Hout, IT Department
Laura Lisk, Health Education Intern

Speakers/Visitors Present

Mary Gillett, Regional Tobacco Prevention Manager
Ashley Curtice, Regional Tobacco Control Manager

I. Call to Order

The Randolph County Board of Health met Wednesday, July 13, 2016 in the health department conference room. Dr. Dough, Board Chair, called the meeting to order at 7:03 p.m.

II. Introduction of New Member

Dr. Dough introduced newly appointed board member Marty Trotter, Assistant Superintendent with Randolph County Schools. Mr. Trotter will be completing the community position term vacated by Dr. Rice. The Board officially welcomed Mr. Trotter and thanked him for filling the community position to complete the term for Dr. Brad Rice.

III. Public Comment Period

Dr. Dough opened the public comment period. Hearing no requests for public comment, the period was closed.

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IV. Approval of Minutes

Dr. Dough presented minutes for approval from the May 9th, 2016 board meeting. No discrepancies were noted. Dr. Lee made a motion to “*approve the minutes as presented.*” Dr. Walker seconded the motion and the motion carried.

Dr. Lee acknowledged Susan Hayes’ qualifications and completion of the necessary coursework to fulfill the Local Health Director contract. The board congratulated Mrs. Hayes. Dr. Dough requested a closed session for discussion of Susan Hayes’ six month performance evaluation as Local Health Director following the regular session of the board meeting.

V. Tobacco Prevention Presentation

Susan Hayes introduced Mrs. Mary Gillett, Regional Tobacco Prevention Manager. The Board was presented with information (*see handouts following the minutes*) on NC tobacco laws, prevention and new FDA rules and evidenced based practice. Mrs. Gillett explained the focus of her work as a NC tobacco prevention specialist is primarily policy related around four areas: promoting cessation, promoting smoke free policy, ensuring the coverage of all disparate areas, working with youth on tobacco free college and tobacco free public school policy as well as strategies such as the excise tax in NC. Smoking is still the leading preventable cause of death in the United States. Mrs. Gillett referenced resources to aid in tobacco prevention including Quitline NC, fire departments/fire fighters, and proper signage around smoke free facilities. Mrs. Gillett touched on electronic cigarettes as well. Several board members made comments and discussion on the various topics presented.

VI. Request for Certified Rabies Vaccinator

Susan Hayes notified the Board of a request from Dr. David Stansfield to become a certified vaccinator for the RSPCA in Randolph County. Dr. Stansfield is a retired veterinarian but does not currently have a license to practice. Mrs. Hayes would like to

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authorize his certification and limit his vaccinations to only adoptable animals at the RSPCA. She asked the board for comments and discussions on this matter.

There was some discussion across the board. Dr. Lee posed the question of whether Dr. Stansfield can obtain and adequately care for the vaccine. There was also discussion regarding RSPCA policy on handling vaccine that may not be usable. The board chose to table this topic for further discussion and guidance at the September board meeting.

VII. Child Fatality Prevention Team Annual Report

Susan Hayes described the history of Child Fatality Prevention Teams in North Carolina and explained the purpose of the team in terms of looking at the gaps in causes of death for children. She reported a fewer number of deaths than last fiscal year 2014-15 and stated that the team recommended to continue safe sleep education with parents through local agencies and providers. Mr. Trotter asked if the mother's age is tracked for these cases. Mrs. Hayes explained that specifics about the children and families are a part of the discussion when reviewing records, however she wasn't sure that there is aggregate data related to parents' age. Mrs. Hayes stated that she will look into whether or not such data exists outside of birth certificates for these children. Mrs. Hayes will also present this report to the Randolph County Board of Commissioners at the August meeting.

VIII. Health Director's Report

- Mrs. Hayes updated the board on communicable disease statistics including 198 communicable diseases reported to Randolph County Health Department for the fourth quarter of the fiscal year 2015-16. Dr. Dough mentioned a gap in Tdap vaccinations in the 65 years and older population due to cost. Mrs. Hayes noted that the health department is in the process of ordering a small amount of Tdap vaccine to help fill in those gaps in vaccinations.

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- New health educator, Kendall Phillips starts on July 18, 2016.
- Animal Control pictures were laid out to show the board. Mrs. Hayes noted that plans are to start construction in early fall of 2016.
- Susan Hayes was asked to serve on the Strategic Planning implementation committee for Randolph County. The Randolph County Strategic Plan can be accessed on the county government website. Mrs. Hayes noted that Dr. Dough has been involved in the planning process of the Strategic Plan for Randolph County.

Dr. Dough requested a closed session with the board to discuss Susan Hayes six month performance evaluation as Local Health Director. The board commenced into a closed session at 8:25 pm for the personnel discussion. At the end of the closed session, the board meeting was adjourned with no further business at 8:30 pm.

The next Board of Health meeting is scheduled for September 12th, 2016 at 7:00 p.m.

Dr. Robert Dough, Chair

Susan D. Hayes, Health Director