

RANDOLPH COUNTY BOARD OF HEALTH  
RANDOLPH COUNTY HEALTH DEPARTMENT  
2222-B South Fayetteville Street, Asheboro, NC  
Monday, July 24, 2017

Members Present

Charles Lee, DVM, Chair  
Robert Brown, MD  
Daryl Hill, DDS  
Julie Mabe, RN  
Marty Trotter, Community Member  
Cathy Waddell, Community Member  
Lyn Richardson, Community Member  
Marianne Evans, PharmD  
Stan Haywood, County Commissioner

Staff Present

Susan Hayes, Health Director  
Tara Aker, Assistant Health Director  
Arey Rash, RN, Director of Nursing  
Brooke Hogan, Assistant Secretary to the Board  
Wayne Jones, EH On-site Wastewater & Wells Supervisor  
Wesley Vann, Animal Control Supervisor  
Jaron Herring, EH Food & Lodging Supervisor

Guest Speaker

Donna Wanucha, FDA Regional Retail Foods Specialist  
(Southeast Region)

**I. Call to Order**

The Randolph County Board of Health met Monday, July 24, 2017 in the health department conference room. Dr. Charles Lee, Board Chair, called the meeting to order at 6:03 p.m.

**II. Public Comment Period**

Dr. Lee opened the public comment period. Hearing no requests for public comment, the period was closed.

**III. Approval of Minutes**

Dr. Lee presented minutes for approval from the May 22, 2017 board meeting. No discrepancies were noted. Dr. Brown made a motion to “*approve the minutes as presented.*” Ms. Lyn Richardson seconded the motion and the motion carried.

**IV. FDA Program Standards Certificate Presentation**

Ms. Donna Wanucha, FDA Regional Retail Foods Specialist, attended the board meeting. Ms. Wanucha presented a Certificate of Achievement to Randolph County Environmental Health Food and Lodging in recognition of their enrollment in the FDA Voluntary National Retail Food

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Regulatory Program Standards. The Voluntary National Retail Food Regulatory Program Standards (Retail Program Standards) define what constitutes a highly effective and responsive program for the regulation of foodservice and retail food establishments. The Retail Program Standards are intended to reinforce proper sanitation (good retail practices) and encourage regulatory agencies and industry to focus on the factors that cause and contribute to foodborne illness, with the ultimate goal of reducing the occurrence of those factors. Randolph County joins 39 other NC counties participating in the program standards. The board applauded staff for a job well done.

**V. Clinical Services Update**

Arey Rash, Director of Nursing, provided a clinical update to the board. Items discussed included a communicable disease report. She stated that chlamydia and gonorrhea cases are still on the rise. Ms. Rash also reported a TB cluster in Randolph County. She said there are currently three Tuberculosis cases. Clinic staff have been in contact with the NC Communicable Disease Branch for guidance. A letter has been sent to students and staff to inform them of the upcoming testing. TB testing will be offered on August 8<sup>th</sup> at Eastern Randolph High School for those at risk of exposure and to answer any questions or concerns.

Ms. Rash reported that the transition of the newly implemented electronic medical record, Cure MD, is still going well. She said that Tami Raynor, PA has requested to decrease the number of hours she works in clinic to one day per week. Ms. Raynor will only provide services on Fridays beginning September 1, 2017. Options for a new provider who can see male patients are being examined. Male clients are outside of Rebecca Lambeth's scope of practice so we will need to find someone else.

Ms. Rash also stated that Rebecca Lambeth, FNP will provide services to maternity patients at MERCE clinic four to eight hours per week beginning in August. This is a collaboration between the health department and Randolph Family Healthcare at MERCE to improve access to care for Randolph County's uninsured and underinsured maternity clients.

Ms. Rash reported that the NC Public Health Preparedness Branch is encouraging counties to increase the number of closed Points of Dispensing (PODs) sites. PODs are locations throughout a county for the distribution of medications or vaccines to a large number of people in

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the event of a public health emergency. Victory Junction Camp has agreed to develop a closed POD at their location.

**VI. Temporary Permit Request for Tattoo Artists**

Wayne Jones, Environmental Health On-Site Wastewater & Well program supervisor, presented the board with discussion regarding the issuance of temporary permits for tattoo artists. He explained that some tattoo parlors in larger cities host “guest artists” for a weekend or for special events. Recently, a Randolph County tattoo shop owner asked Mr. Jones about a temporary permit for guest artists. Mr. Jones stated that he could not reduce the fee for a temporary permit, but would take the request to the Board of Health.

There was much discussion across the board with various questions presented and answered. Mr. Jones stated having a permit at less than the current \$250.00 fee might reduce the risk of an artist taking their chances without getting a permit. The permit allows Environmental Health staff the opportunity to inspect the artist and collect his/her contact information should a problem arise at a later date. Mr. Jones suggested \$100.00 fee for a temporary thirty day permit. Mr. Marty Trotter asked Mr. Jones if the permit is transferrable to another shop. Mr. Jones stated that permits are only valid for a specific artist at a specific location, it is non-transferrable.

Dr. Hill moved to “*adopt a temporary tattoo permit for \$100.00 to remain valid for 30 days from date of issuance.*” Dr. Brown seconded the motion, and the motion carried.

**VII. Animal Shelter Update**

Wesley Vann, Animal Control Manager, updated the board with adoption rate statistics (*see summary following the minutes*). He remains confident that addition of the new adoption center (currently under construction) should prove to show positive outcomes for adoptable animals. He stated that staff are very excited to have the new addition and for the construction phase to end. Mr. Vann encouraged board members and staff to visit the shelter upon completion of the new addition. An open house event will be held in the fall depending on the timing of construction completion.

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Mr. Trotter inquired about adoption rates and if impound numbers are similar to last year. Mr. Vann stated that impound numbers were inflated a bit last year due to area school embryology programs using chickens – the chicks have to be euthanized at the end of the program. Mr. Vann said that adoption numbers continue to improve. He also said that shelter staff continues to work with rescue groups. Shelter staff also keeps a log of individuals requesting certain types of animals. When those animals become available staff will contact these individuals.

**VIII. Expand Dental Eligibility Request**

Susan Hayes excitedly informed the board of part time dentist, Dr. Elyse Hayes, beginning employment in the dental clinic on September 1<sup>st</sup>. Ms. Hayes provided some background information about Dr. Elyse Hayes stating that she is a true public health dentist and seeks to provide education in the community as well as build upon the current dental program.

The Office of Rural Health division of NC Department of Health and Human Services recognizes Randolph County as a rural county with little access to care for the underserved population. Dr. Hayes is eligible to apply through the Office of Rural Health for a portion of education loans to be forgiven. There are also public health grant opportunities through the Office of Rural Health.

Susan Hayes asked the board to consider expanding services to patients of record beyond the age of 18 years. Board member Marianne Evans asked what the down side to expanding eligibility may include. Ms. Hayes stated that she foresees no down side to expanding service. The service will only be provided to patients of record if financial eligibility requirements are met. Lyn Richardson commented that “there is a lot to be said of continuity of care.”

Ms. Richardson made a motion to “*approve modification of dental eligibility guidelines to allow current patients of record that are 18 years of age to remain patients of the health department dental clinic.*” Mr. Marty Trotter seconded the motion and the motion carried.

**IX. Health Director’s Report**

Susan Hayes, Health Director provided a health director’s report to the board. The following items were discussed:

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- Ms. Hayes thanked everyone for celebrating the 90<sup>th</sup> anniversary commemoration event which took place on June 21, 2017. Several board members attended the event. She recognized Tara Aker, Assistant Health Director and staff for an outstanding job.
- The NC General Assembly ratified HB Bill 74 (*see handout following minutes*) which updates the Rabies Control Law according to the March 2016 National Association of Public Health Veterinarian Compendium. HB Bill 74 becomes effective as of October 1, 2017. Ms. Hayes suggested board members review the process of repealing the current board of health ruling concerning the rabies compendium for Randolph County. Aimee Scotton, Randolph County Attorney, is poised to help guide that board through this process.
- The new Opioid Collaborative is going well with the next collaborative meeting scheduled for July 31<sup>st</sup> at 2:00 p.m. at the health department. Governor Cooper enacted the STOP Act (*see summary following minutes*). A forum is being held on August 18<sup>th</sup> at AVS Banquet Center for elected officials and many others impacted by the opioid epidemic. Ms. Hayes welcomed board members to attend this important event.
- Ms. Hayes mentioned several other public health laws in the process of review this year (*see handouts following the minutes*).
- Ms. Hayes noted a reduction in the maternal block grant funds in the amount of \$15,996.00 in the family planning division.
- There was a complaint review for Don Julio restaurant. Ms. Hayes provided the board with a copy of the complaint review letter written by Susan Hayes (*see letter following the minutes*).
- Randolph County Health Department donated 800 safe sleep books to the “Books for Babies” campaign headed by Randolph County Partnership for Children. The program provides safe sleep information to families of newborns at Randolph Health.
- EH Food & Lodging began using a new electronic database system called “CDP”.
- Animal Shelter construction completion should be mid-August with an open house to follow in September or October. Randolph County Internal Auditor, Lori Wright, is

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assisting administration in the search for a new electronic database system for Animal Control.

Ms. Hayes provided the board with some health department highlights since July, 2016 including the following:

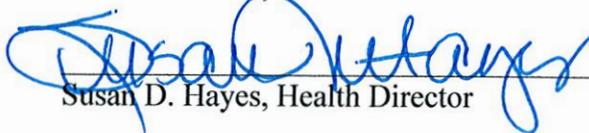
- Increased community health education staff from one to three staff members.
- Added three new electronic databases/systems; Cure MD, Eaglesoft Dental, and CDP.
- New Public Health Dentist begins September 1, 2017 for 20 hours per week.
- Increased Animal Control staff by one Animal Shelter Attendant.
- Advertising for an IT position.
- Established the Randolph County Opioid Collaborative (\$100,000 awarded by Randolph County Board of County Commissioners for interventions aimed at mitigating the opioid crisis).
- Commissioning an Access to Care study (\$50,000 awarded for the study by the Randolph County Board of County Commissioners) with the Institute of Public Health at UNC.
- Partnering with Family Medicine at MERCE to provide prenatal care to eligible clients.

There was some discussion across the board on items presented with positive regards to Susan Hayes and staff.

There being no further business, the meeting was adjourned at 7:17 pm. The next Board of Health meeting is scheduled for September 11<sup>th</sup>, 2017 at 6:00 pm.



Dr. Charles Lee, Board Chair



Susan D. Hayes, Health Director