RANDOLPH COUNTY BOARD OF HEALTH
RANDOLPH COUNTY HEALTH DEPARTMENT
2222-B South Fayetteville Street, Asheboro, NC
Monday, May 14, 2018

Members Present
Charles Lee, DVM, Chair
Robert Brown, MD
Mack Summey, PE
Marty Trotter, Community Member
Lyn Richardson, Community Member
Cathy Waddell, Community Member
Julie Mabe, RN
Daryl Hill, DDS
William Walker, OD

Staff Present
Susan Hayes, Health Director
Tara Aker, Assistant Health Director
Elyse Hayes, DDS
Brooke Hogan, Assistant Secretary to the Board
Wayne Jones, EH On-site Wastewater & Wells Supervisor
Kendall Phillips, Public Health Educator
Wendy Kennon, Health Education Supervisor
Laura Lambert, Public Health Educator
Sam Varner, Randolph County Wellness Coordinator

Visitors:
Mary Gillett, Region 5 Tobacco Prevention Coordinator
Amber Christis, UNCG Dietetic Intern

**I. Call to Order**

The Randolph County Board of Health met Monday, May 14, 2018, in the health department conference room. Dr. Lee, Board Chair, called the meeting to order at 6:00 p.m.

**II. Public Comment Period**

Dr. Lee opened the public comment period. Hearing no requests, the public comment period was closed.

**III. Approval of Minutes**

Dr. Lee presented minutes for approval from the March 8, 2018 board meeting, no discrepancies were noted. Mr. Trotter made a motion to *"approve the minutes as presented."* Dr. Walker seconded, and the motion carried.

**IV. Tobacco Prevention/Education Presentation**

Mary Gillett, Region 5 Tobacco Prevention Coordinator, presented board members with tobacco education, tobacco use prevention, including emerging products, and board of health

policy opportunities. She provided board members with specific data regarding tobacco use in Randolph County *(see sheet following the minutes).*

Ms. Gillett provided a brief background on the landscape of tobacco and noted that it is the most preventable leading cause of death. Highlights of emerging products and how they affect policy was a key area of focus during the presentation. Ms. Gillett noted that seven out of ten middle and high school students that use tobacco started out using a flavored tobacco product. As a result, the FDA banned flavors, except for menthol, in cigarettes, but did not ban flavors in cigars or e-cigarettes.

Ms. Gillett noted that North Carolina is making progress toward tobacco-free grounds on hospital and college campuses. Ms. Gillett referenced a handout that she provided to board members containing information on existing tobacco-free or smoke-free regulations for comparable NC counties *(see handout following the minutes).* Susan Hayes expressed to the board how important it is that county government set the example for other local governments (municipalities) in the county. Ms. Hayes asked the board, at a minimum, to think about making a recommendation to county commissioners by drafting a resolution in support of tobacco-free county government grounds.

The floor was opened for board discussion concerning tobacco-free regulations in Randolph County. Dr. Lee clarified that tobacco-free encompasses all tobacco derived products including e-cigarettes. Ms. Gillett stated that tighter smoke-free policies for adults have an impact on lowering youth tobacco usage rates. Dr. Lee asked Sam Varner, Randolph County Wellness Coordinator, to provide insight from an employee standpoint on tobacco-free government grounds. Mr. Varner stated that from a health standpoint, he looks at it from the voice of the 84% of county employees who do not use tobacco products and would be very appreciative of tobacco-free grounds. Ms. Gillett added that one of the primary reasons adults quit smoking is due to their worksite going to tobacco-free grounds. Dr. Lee asked Susan Hayes to draft a resolution for tobacco-free grounds in government buildings, government vehicles and government grounds. Ms. Gillett stated that good signage, education, and communication is the key to a successful

transition. There were some discussions across the board. However, there was no opposition to the creation of a draft resolution for board review at the July board meeting.

**V. State of the County Health Report**

Wendy Kennon, Public Health Supervisor, introduced health education staff, Kendall Phillips and Laura Lambert. They presented the 2017 State of the County Health Report *(see report following the minutes)* to board members. Ms. Kennon provided a brief description of the background of the State of the County Health Report. The top four health priorities identified were physical activity, nutrition, mental health/substance abuse and tobacco use with related action plans. Data reviewed included morbidity, mortality, overweight and obesity rates. Some of the emerging issues included legionnaire's disease, opioid crisis, tuberculosis, communicable disease trends and unsafe sleep practices.

There was some discussion across the board regarding play daze, safe sleep, and Supplemental Nutrition Assistance Program (SNAP) benefits. Board members received a copy of The State of the County Health Report, and the report will also be available on the websites of Randolph Health and Randolph County Health Department.

**VI. Environmental Health On-Site Wastewater & Wells Program Update**

Wayne Jones, Environmental Health On-Site Wastewater & Wells program supervisor, updated board members on current program-related activities. He explained that about 40% of selected residents took advantage of the free water sampling provided by the county for testing around the mega-site location. Water sample results were typical for Randolph County. The sampling process was conducted to provide a baseline for future issues should they arise and protect citizens.

Mr. Jones stated that permit numbers are down, possibly due to Senate Bill 16 (SB16) which became session law *(see SB16 following the minutes).* This bill says that permits issued since January 1, 2000, are still valid and allowed expired permits to become active again.

Mr. Jones updated the board on temporary tattoo permits. He stated that a few temporary permits were issued since board approval of temporary tattoo permits was implemented. However, the only shop to utilize the temporary permit option has been Blue Luna tattoo shop.

**VII. Randolph County Health Department Strategic Plan Update (2017-19)**

Tara Aker, Assistant Health Director, provided board members with an updated copy of the 2017-19 health department strategic plan and an action plan from the Randolph County Opioid Community Collaborative *(see strategic plan following the minutes).* Ms. Aker highlighted outcomes and ongoing strategies for the priority areas of focus from the strategic plan.

Grant awards received have totaled $271,250 since the implementation of the strategic plan in January 2017. An Electronic Medical Records (EMR) system was implemented last summer with quarterly reviewing of billing and coding reports and periodic state reviews along with training for some health department staff to be able to create data reports. Enhancements to marketing strategies have included social media boosts to reach targeted audiences, scheduled Facebook posts focusing on healthy choices and updated health department website. Healthier food options have been incorporated into some convenience stores located in food desserts. Play daze events have expanded to increase physical activity and lifestyle changes. Increased awareness of the opioid epidemic led to the implementation of the Opioid Collaborative formed in 2017. Ms. Aker referenced the opioid action plan *(see action plan following the minutes)* correlating with the strategic plan to create awareness, education, and events such as "Lock Your Meds." In August 2017, an opioid awareness leadership forum was held, and the paramedicine program was created in partnership with Randolph County EMS and Randolph County Health Department.

There was some discussion across the board regarding outcomes of the strategic plan.

**VIII. Board of Health Policies**

Tara Aker, Assistant Health Director, presented board members with the Recruitment, Retention and Workforce Development policy and the related Staff Development Plan *(see policy/plan following the minutes)* for review. A few minor changes to note included some updates

to the links and references contained within the policy and the wording of a few items on the Staff Development Plan. Board members reviewed the policy and staff development plan. There were no questions or discussion with regards to either policy.

Dr. Walker made a motion to *"approve the Recruitment, Retention and Workforce Development Policy and the Randolph County Health Department Staff Development Plan as presented."* Dr. Brown seconded the motion, and the motion carried.

**IX. FY 2018/19 Budget Presentation**

Susan Hayes, Health Director, presented board members with the proposed budget for Fiscal Year 2018/19 *(see budget following the minutes).* Ms. Hayes explained that the addition of state medical examiner funds, previously included in county administration budget, was added to the health department budget by request of Will Massie, County Finance Officer. The health department will oversee funds and verify services rendered. Ms. Hayes recognized that Medicaid revenues in the Dental clinic exceeded the projected revenue amount by 52% as of April 2018. Ms. Hayes stated how pleased she is with the Dental program and the new dentist, Dr. Elyse Hayes, and dental clinic staff. There was no further discussion from board members.

Dr. Walker made a motion to *"approve the FY 2018/19 Proposed Budget as presented".* Mr. Trotter and Dr. Brown seconded the motion, and the motion carried.

**X. Health Department Fee Schedule Presentation FY 18/19**

Susan Hayes, Health Director, presented the proposed Fee Schedule for FY 2018/19. She noted that only a few fees had changed. There was some explanation provided by Dr. Elyse Hayes on a few dental fee changes/additions. Ms. Hayes also noted there were no changes to environmental health fees. Ms. Hayes explained recommended increases in some animal control fees including failure to confine for bite observation; rabies bites quarantine observation and violation of bite quarantine. Board members reviewed proposed fees.

Dr. Walker made a motion to *"approve the FY 2018/19 Proposed Fee Schedule with changes as presented".* Ms. Richardson seconded the motion, and the motion carried.

**X. Health Director's Report**

Susan Hayes, Health Director, provided a brief health director's report to the board including:

- The NC Pharmacy Board honored Stan Haywood by naming a $1 million endowment in his name to assist pharmacists struggling with addiction.
- Ms. Hayes noted that Kendall Phillips would present more information on syringe exchange at the July board meeting due to time constraints for the May meeting. Wesley Vann will also present animal shelter activities in July.
- Ms. Hayes presented live birth statistics for Randolph County from the years 2007 through 2016. The trend for the number of live births has declined. Ms. Waddell asked how numbers related to clients served in the health department. Ms. Hayes responded that it might relate since Randolph County's population is aging. Though she has not seen data to indicate an increasingly aging population in our county is a direct cause, it only stands to reason. She said that we are seeing declining numbers in programs like WIC which serves children ages 0-5, pregnant women and post-partum women. She also said declining live births can affect county revenues.
- Randolph County is one of four counties chosen by The Institute for Emerging Issues at NC State University to participate in a new initiative, KidsReadyNC, which is a peer learning process designed to boost capacity and improve outcomes for children and families. The project is funded in part by grants from The Belk Foundation, the Duke Endowment, and Frank Porter Graham Child Development Institute. Participating communities will receive tools, technical assistance and participate in the peer learning process. Other counties selected to participate are Chowan, Catawba, and Rockingham. The Randolph County Partnership for Children is the lead agency that wrote the proposal for Randolph County to be considered for selection. The Randolph County team consists various representatives including David Allen, Chair of Randolph County Commissioners, Susan Hayes, Paula Owens, Communities in Schools Executive Director, Nancy Cross from Randolph County Schools, Lisa Hayworth along with two staff members. It is an 18-

month program centering on helping communities make the best economic environment for children and families.

- Ms. Hayes informed board members that Randolph County Health Department will be standing in front of the NC Local Health Department Accreditation Board asking to receive Re-Accreditation with Honors status on Friday, May 18 *(see Accreditation Board Meeting agenda following the minutes).* Board members offered positive remarks acknowledging health department staff for receiving a recommendation of Reaccreditation with Honors.

There being no further business, the meeting adjourned at 8:28 p.m. The next Board of Health meeting is scheduled for Thursday, July 12, 2018, at 6:00 p.m.

Dr. Charles Lee, Board Chair

Susan D. Hayes, Health Director