

RANDOLPH COUNTY BOARD OF HEALTH
RANDOLPH COUNTY HEALTH DEPARTMENT
Asheboro NC
Monday, May 9, 2016

Members Present

Robert Dough, MD, Chair
Charles Lee, DVM, Vice Chair
William Walker, OD
Julie Mabe, RN
Stan Haywood, County Commissioner
Mack Summey, PE
Marianne Evans, Pharm. D.
Lyn Richardson, RD, LDN Community
Member
Cathy Waddell, Community Member
Dr. Brad Rice, Community Member

Staff Present

Susan Hayes, Health Director
Tara Aker, Assistant Health Director
Arey Rash, Nursing Supervisor
Darlene Hill, Accounting Specialist
Brooke Hogan, Accounting Technician
Wesley Vann, Animal Control Supervisor
Aimee Scotton, Randolph County Staff Attorney

I. Call to Order

The Randolph County Board of Health met Monday, May 9, 2016 in the health department conference room. Dr. Dough, Board Chair, called the meeting to order at 7:05 p.m.

II. Public Comment Period

Dr. Dough opened the public comment period. Hearing no requests for public comment, the period was closed.

III. Approval of Minutes

Dr. Dough presented minutes for approval from the March 14th, 2016 board meeting. Susan Hayes stated an amendment to the adjourn time from 8:10 to 8:25 in the original minutes previously mailed to board members for their review. Dr. Lee made a motion to “*approve the minutes as amended.*” Dr. Walker seconded the motion and the motion carried.

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IV. Powers & Authorities Training and Legislative Update

Aimee Scotton, Staff Attorney, discussed annual training for board members explaining their powers, authorities and the adjudication process. Ms. Scotton referenced NC General Statute 130A-39 (*see statute following the minutes*) stating the responsibility to protect and promote public health.

Ms. Scotton advised the board of Senate Bill 779 (*see handout underlining changes to the existing G.S. 87-97 following the minutes*) introduced to the General Assembly of North Carolina Session 2015. The short title for this bill is “*Issuance of Advisories/Drinking Water Stds.*” This is an act to limit issuance of health advisories for drinking water.

V. Strategic Plan Update

Susan Hayes, Health Director, reported results from the three year strategic plan developed in December 2013 and implemented for 2014 – 2016. Mrs. Hayes reviewed many positive components as a result of the strategic plan. Some examples include increased reimbursement of revenues, a maximized amount of community partnerships, debt set off collections, and successful corner store initiatives. Total annual costs were reduced by 2%, however total costs increased by 1% between FY 13-14 compared to FY 14-15.

In addition, Ms. Hayes mentioned that in the 2015 health department community opinion survey there were two comments related to interest in the availability of preventive child health services, which is no longer offered at the health department. Ms. Hayes also said that newly passed legislation, “*House Bill 13*”, requires children moving from another state to North Carolina to have a school health physical within 30 days of beginning school here. She went on to say that Randolph Family Health Care at MERCE, which is a Federally Qualified Healthcare Center, provides pediatric primary care and preventive healthcare for children. Ms. Hayes reported that she and Arey Rash had met with Teresa Shackelford, the Chief Executive Officer for Randolph Family Health Care at MERCE regarding concerns that low income children have access to a school health physical exam within the thirty day

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requirement. Ms. Shackelford confirmed her facilities commitment to work with children and families in Randolph County to meet their healthcare needs

VI. FY 16-17 Budget Presentation

Susan Hayes presented a budget proposal (*see budget pages following the minutes*) for fiscal year 2016-17. Mrs. Hayes noted that no extra county funding will be requested other than county approved merit increases. Another change is the addition of a public health educator for the new fiscal year, however no additional funding is needed due to staff and salary changes in supervisory roles.

Dr. Rice made a motion to “*approve the FY 16-17 budget as presented.*” Dr. Walker seconded the motion and the motion carried.

VII. FY 16-17 Fee Schedule Presentation

Mrs. Susan Hayes presented a fee schedule proposal for fiscal year 2016-17 (*see fee schedule following the minutes*). Ms. Hayes stated that fee calculations were based on actual costs for each service. She went on to say that Darlene Hill, our Accounting Specialist, worked with the internal auditor and the County finance Officer to ensure fees were calculated appropriately. Board members reviewed the fee schedule. There was some discussion across the board regarding how our fees compared to the Medicaid reimbursement rates. Ms. Hayes stated that in most cases our costs were higher than the Medicaid rates. Dr. Lee made a motion to “*approve the fee schedule as presented.*” Dr. Walker seconded the motion and the motion carried.

VIII. Health Director’s Report

- Randolph County reported the first flu related death in an individual over the age of 65.

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- Mrs. Hayes acknowledged her completion of the graduate course to fulfill her contract with the North Carolina Department of Health and Human Services to fully qualify as Local Health Director. She will submit transcripts to the North Carolina State Health Director.
- The Randolph County Strategic Plan will be presented on May 17th at AVS Banquet Center.
- Health Department employee appreciation day will be held in June. Mrs. Hayes invited board members to attend if their schedule allows.
- Mrs. Hayes mentioned commissioner budget meetings beginning May 31st at 6:00 p.m. She mentioned June 13th as public hearing night and stated the entire budget meeting calendar was posted on the County website.
- Mrs. Hayes asked the board to consider changing the date of the upcoming July 11th board meeting due to a schedule conflict with the Board of Commissioner's meeting. Board members agreed on a tentative date of July 13th at 7:00 p.m. for the next Board of Health meeting.

Dr. Lee asked Mrs. Hayes if the health department received money for Zika virus. Mrs. Hayes stated that about \$5,000.00 of Ebola funds will be held back and distributed later to use toward Zika virus preparations.

IX. Suggested Rules of Procedure

Tara Aker, Assistant Health Director, presented a resource for board members titled *Suggested Rules of Procedure for Small Local Government Boards*. Hard copies were given to Dr. Dough, Board Chair and Dr. Lee, Vice-Chair. Ms. Aker stated that she will send all board members the same resource via their county e-mail in pdf form.

There being no further business, the meeting was adjourned at 8:07 p.m.

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The next Board of Health meeting is tentatively scheduled for July 13th, 2016 at 7:00
p.m.

Dr. Robert Dough, Chair

Susan D. Hayes, Health Director