

RANDOLPH COUNTY BOARD OF HEALTH  
RANDOLPH COUNTY HEALTH DEPARTMENT  
2222-B South Fayetteville Street, Asheboro, NC  
Monday September 11, 2017

Members Present

Charles Lee, DVM, Chair  
Robert Brown, MD  
Daryl Hill, DDS  
Marty Trotter, Community Member  
Cathy Waddell, Community Member  
Lyn Richardson, Community Member  
Marianne Evans, PharmD  
Mack Summey, Professional Engineer  
William Walker, OD

Staff Present

Susan Hayes, Health Director  
Tara Aker, Assistant Health Director  
Arey Rash, RN, Director of Nursing  
Brooke Hogan, Assistant Secretary to the Board  
Beth Thomas, Dental Hygienist  
Wesley Vann, Animal Control Supervisor  
Kayla Brown, EH Clerical Staff  
Marlene Dawalt, Clinical Nurse

**I. Call to Order**

The Randolph County Board of Health met Monday, September 11, 2017 in the health department conference room. Dr. Lee, Board Chair, called the meeting to order at 6:04 pm.

**II. Public Comment Period**

Dr. Lee opened the public comment period. Hearing no requests for public comment, the period was closed.

**III. Approval of Minutes**

Dr. Lee presented minutes for approval from the July 24<sup>th</sup>, 2017 board meeting. No discrepancies were noted. Dr. Hill made a motion to “*approve the minutes as presented.*” Dr. Brown seconded the motion and the motion carried.

**IV. Food & Lodging ServSafe Class w/Associated Fee Request**

Tara Aker, Assistant Health Director, presented the board with a request to offer the ServSafe course and exam to local foodservice establishment operators. ServSafe is a food and beverage safety training and certificate program. This course is one of the approved food safety courses that food service establishments are required to have. EH staff would like to offer this course two to three times per year. The proposed fees are as follows: \$100 for the class registration including the book and proctored exam, \$75 for the class and proctored exam (no book), and \$50 for the proctored exam only. Costs will cover the course, book, snacks and any other educational materials provided during the course. Three Environmental Health Food and Lodging staff members have been trained and certified to offer ServSafe and to proctor the ServSafe exam. Dr. Walker asked whether offering the course at the health department will create any kind of competition for Randolph Community College. Tara Aker and Susan Hayes both felt like this would not be a problem since many other entities offer this course. The benefit of having our staff offer the class is that we can provide more flexibility of dates, times, and formats. Dr. Brown made a motion to “*approve the ServSafe Course and Exam with associated fees as presented.*” Mack Summey seconded the motion and the motion carried.

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Ms. Aker also took a few moments to remind board members that they are welcome to ride along with Environmental Health and Animal Control staff on calls or inspections.

Ms. Aker reminded board members that November 13<sup>th</sup> is the annual report board meeting and dinner. It will be held in Board Rooms A & B of the Randolph County Board of Education building. Dinner will begin at 5:30 pm with the meeting to follow at 6:00 pm.

Ms. Aker updated the board on the reaccreditation progress. Evidence for each activity is currently being gathered. The HDSAI (Health Dept. self-assessment instrument) must be submitted to NC Institute for Public Health on a flash drive by December 1<sup>st</sup>. The Reaccreditation site visit is scheduled for January 23<sup>rd</sup> & 24<sup>th</sup>, 2018. Ms. Aker asked if two board members would be available to interview with the site visit team on the afternoon of January 23<sup>rd</sup>. Dr. Lee, Dr. Brown and Ms. Waddell volunteered to interview with the site visitors.

Tara Aker excitedly announced that health education staff are compiling pictures featuring animals adopted from Randolph County Animal Shelter to create a 2018 calendar. Calendars will be available to purchase with proceeds going toward donations for the animal shelter.

#### **IV. Dental Fee Schedule Presentation**

Beth Thomas, Dental Hygienist, informed the board that part time dentist, Dr. Elyse Hayes, began employment in the dental clinic on September 1<sup>st</sup>. Ms. Thomas stated that Dr. Hayes provided care for a patient on her first day of employment between county orientations. The health department is glad to have Dr. Hayes on staff.

Ms. Thomas informed the board that the dental clinic received two grants. The first grant was received through Blue Cross Blue Shield for \$6,400. Funds from the BCBS grant will be used to purchase small equipment and to provide training for staff to offer nitrous oxide for patients. She noted that both she and Kirstie Blake, Dental Assistant will receive nitrous oxide training on September 22<sup>nd</sup>. She explained that in the past patients have been referred to other providers who could provide nitrous oxide, however many times these patients would not follow through on their care.

The second grant is a \$75,000 MAP grant through the Office of Rural Health. MAP stands for Medical Access Plan – this is a grant to ensure that the medically underserved are receiving care. This grant will have to be “earned” over ten months by treating underserved populations. The time frame began on September 1<sup>st</sup> spanning over ten months. Dental clinic will submit paperwork for each patient encounter to receive \$100 per encounter. Dr. Walker asked for clarification on how underserved is determined. Susan Hayes explained that it’s most likely calculated by population and utilization data, etc. with Randolph County considered as an underserved county.

Beth Thomas presented dental fees for fiscal year 2017-18 for board members review and approval. There are some new services on the fee schedule that Dr. Hayes would like to offer patients. She explained that silver diamine fluoride is a relatively new procedure done primarily on preschoolers for arresting tooth decay. It’s very beneficial for a child that’s too young for a filling. Dr. Hill stated that silver diamine fluoride re-mineralizes the enamel and takes away some of the pain if there is a large abscess. Medicaid is now covering this service. Dr. Hayes would also like to offer nitrous oxide to patients, some root canal therapy and space maintenance. These are new fees presented on the schedule. Dr. Hill questioned the \$70 charge presented for CDT code D4910.

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There was some discussion across the board. Dr. Hill suggested raising the cost of CDT code D4910 to \$85. Dr. Walker made a motion to *“approve dental fees as presented with the exception of CDT code D4910 being changed to reflect \$85 per visit.”* Marty Trotter seconded the motion and the motion carried.

**IX. Health Director’s Report**

Susan Hayes, Health Director provided a health director’s report to the board. The following items were discussed:

- Ms. Hayes showed pictures of the newly constructed Animal Shelter. She said animals have been moved over to the adoption center now. The Board of County Commissioners approved the change to Animal Control ordinance to require spay/neuter before leaving the shelter. She reported that the recent adoption fair at Bush Hill festival went well, no one complained of the newly implemented adoption rate increases. The animal shelter’s open house is October 20<sup>th</sup> from 10am-12pm with more details to be announced.
- A dangerous dog hearing will be held on September 14<sup>th</sup> at 6:00 pm at Randolph County Office Building. The client appealed Ms. Hayes’ decision to declare the dog dangerous. Drs. Lee, Brown and Walker will be presiding over the case.
- Randolph County is constructing a morgue with capacity to hold ten bodies. The building is located behind the new EMS building. The cost to Randolph County is about \$100,000. This will alleviate some of the morgue storage issues that Randolph Health and Pugh Funeral Home have encountered.
- Ms. Hayes noted the next Opioid Collaborative meeting will be held on September 25<sup>th</sup> at 2:00 pm in the health department conference room. Ms. Waddell inquired on the progress of the opioid collaborative. Ms. Hayes gave some background information of positive outcomes surrounding the opioid collaborative.
- An Access to Care study is being conducted by UNC. She mentioned that some board members may be contacted or interviewed. An electronic database to find county healthcare resources will be implemented.
- Ms. Hayes mentioned that Hal Johnson, County Manager asked her to speak at the Randolph Chamber of Commerce event at 8:30 am on September 27<sup>th</sup>. Ms. Hayes will deliver a message on the State of Public Health in Randolph County. Sam Varner, County Wellness Administrator, will deliver a message on county wellness within county government.
- A new Computing Support Technician, Public Health Educator and Public Health Dentist started on September 1<sup>st</sup>. There is an EHS vacancy in Food & Lodging and one vacancy in WIC.
- Ms. Hayes stated that Randolph County is in year two of a position classification study to ensure competitive compensation rates for county employees based on market value of the surrounding community.

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Marlene Dawalt, Clinic Nurse, administered flu shots for board members who elected to participate.

There being no further business, the meeting was adjourned at 7:10 pm. The next Board of Health meeting is the annual report and dinner scheduled for November 13<sup>th</sup>, 2017 at 5:30 pm.



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Dr. Charles Lee, Board Chair



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Susan D. Hayes, Health Director