



By



Data Collection Form

**fireTRAX Host 1.7
Standard Data Entry Forms**

1. *Required Fields: Any field preceded by an asterisk (*) is a required field. A photo may be added from disk. Select the appropriate qualifications (quals) from the list shown. Please complete, at very least, the required fields (*) listed below:

***Last Name:** Enter the person's last name, up to 25 characters.

***First Name:** Enter the person's first name, up to 25 characters.

Middle Initial: Enter the person's middle initial, one character.

***Department Name:**

***ID#:** Personnel identification number, up to 15 characters.

Status: e.g., active, full time, part paid, volunteer

***Rank:** Enter the person's rank, up to 10 characters.

Date of Hire: mm-dd-yyyy

Driver License State:

Driver License Number:

Driver License Expiration: mm-dd-yyyy

Address: Street

Address: City

Address: State

Address: Zip

Address: Country

Contact: Phone

Contact: Mobile

Contact: Fax

Contact: Email

Medical Information

The following medical information is optional and used to create the medical bar code:

Vital Stats: Gender

Vital Stats: Blood Pressure

Vital Stats: Heart Rate

Vital Stats: Blood Type

Contacts: Physician: (25 Characters)

Contacts: Physician's Phone

Contacts: Emergency: (25 Characters)

Contacts: Emergency Phone

Contacts: Emergency 2: (25 Characters)

Contacts: Emergency 2 Phone

Insurance Carrier: This field will contain the person's insurance information. (25 Characters)

Insurance Policy #: This field will contain the person's insurance ID number. (25 Characters)

Allergies 1. (25 Characters)

Allergies 2. (25 Characters)

Medications 1. (25 Characters)

Medications 2. (25 Characters)

Religion. (25 Characters)

Organ Donor: e.g., yes / no.

Physical Characteristics: hair color

Physical Characteristics: eye color

Physical Characteristics: height (inches)

Physical Characteristics: weight (inches)

Medical History Short: This field will contain an abbreviated medical history for the person. 32 Characters

Medical History Long: This field will hold descriptive information for the person's medical history.

