

# RANDOLPH COUNTY TAX DEPARTMENT APPLICATION FOR PROPERTY TAX EXEMPTION

**NOTE: Application must be filed with the Tax Department by January 31<sup>st</sup> of the current year.**

**SECTION 1**

The undersigned owner or authorized representative hereby petitions for exemption for the following described property beginning January 1, 20\_\_\_\_.

1. Owner \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

2. Location of property \_\_\_\_\_

3. Upon what uses or purpose do you base this claim for exemption of property taxes?

- |             |         |        |   |   |   |
|-------------|---------|--------|---|---|---|
| Religious   | YES [ ] | NO [ ] | - (Please complete Section 2)   |   |   |
| Charitable  | YES [ ] | NO [ ] | "   | " | " |
| Educational | YES [ ] | NO [ ] | "   | " | " |
| Literary    | YES [ ] | NO [ ] | "   | " | " |
| Scientific  | YES [ ] | NO [ ] | "   | " | " |
| Other       | YES [ ] | NO [ ] | - (Please add a written statement to support the claim for exemption) |   |   |

**SECTION 2**

**Please give an answer for all items:**

1. Total number of lots or acres in this tract: \_\_\_\_\_.

**2. INSTRUCTIONS FOR ITEMS 2A - 2E: BUILDINGS & IMPROVEMENTS**

- A. Below in Section A, give the approximate size and description of the building(s) on this land.
- B. Below in Section B, give the number of lots or acres occupied by the building(s) and any additional adjacent land reasonably necessary for the convenient use of each building.
- C. Below in Section C, describe how the building was used on January 1 of this year and is currently in use for worship or activities that demonstrate and further the beliefs and objectives of a given church or religious body, or for nonprofit educational, scientific, literary, or charitable purposes.
- D. Below in Section D, state whether the building and land are being used completely and exclusively by the owner for the purpose as stated in Section 1, item 3.
- E. Office use only.

**PLEASE GIVE CLEAR AND COMPLETE ANSWERS**

	Section A	B	C	D	E
	Building Size & Description	Land Size	Building & Land Use	Exclusive Use Yes/No	Office Use
1.					
=====					
2.					
=====					
3.					
=====					
4.					
=====					

3. Give the number of remaining lots or acres if any, and describe how all of this land is being used completely and exclusively for purposes as stated in Section 1, Item # 3.

# of Lots \_\_\_\_\_  
# of Acres \_\_\_\_\_

4. Please list buildings and land if any, which are not being completely and exclusively used for purposes as stated in Section 1, Item # 3. \_\_\_\_\_

5. Personal Property (Do not include registered motor vehicles - A separate application will need to be filed)  
List personal property being used at the location \_\_\_\_\_

6. Does any organization or individual other than the owner use this property: YES [ ] NO [ ] If YES, list the property being used, the name of the user, the amount of time per month the property is used, and the income received per month for the use of the property. \_\_\_\_\_

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**7. PLEASE READ AND COMPLETE THE AFFIRMATION**

Under penalties prescribed by law, I hereby affirm that to the best of my knowledge and belief, all information in this application is true and correct, and is made for the purpose of exempting the property herein described from property taxation as allowed under North Carolina law.

\_\_\_\_\_ Today's Date \_\_\_\_\_ Signature of owner or authorized representative

Telephone: \_\_\_\_\_ Title \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

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**OFFICE USE ONLY:**

Account # \_\_\_\_\_ Pin # \_\_\_\_\_

Statute G.S. 105- \_\_\_\_\_ Approved by \_\_\_\_\_ Partially Approved \_\_\_\_\_

Rejected by \_\_\_\_\_ Reason For \_\_\_\_\_ Fiscal Year \_\_\_\_\_