

# **Minutes**

## **Randolph County Commissioners**

Special Meeting - March 18, 2002

The Randolph County Board of Commissioners met in special session at 6:30 p.m. in the Commissioners Meeting Room, County Office Building, Asheboro, NC. Commissioners Kemp, Holmes, and Frye were present at the beginning of the meeting. Commissioners Davis and Mason entered where so noted later in these minutes.

### **Offer from Guil-Rand Fire Protective Association to Lease Building**

Chairman Kemp explained that Guil-Rand has moved into a new building and would like to lease their vacated building, although they do not want to sell. They have offered a 3-year lease to the County at a rental rate of \$3,450 per month. The County would be responsible for maintenance and repair of the buildings and grounds and would have to carry liability and property insurance on the building and premises. The County owns a building on Balfour Drive in Archdale, which is very close to the building being offered. Our building currently houses an ambulance base, Sheriff's Office, Building Inspections, and a magistrate's office.

Neil Allen, Emergency Services Director, told the Board that he has been monitoring the call volume for ambulances in the Archdale area to see when the County might need to place another ambulance at the Archdale Ambulance Base. He said we do not need another unit at this time, but eventually we will.

Bill McDaniel, County Maintenance Supervisor, said that he and Neil Allen had visited Guil-Rand's building and determined that utility bills would be expensive. They also researched the possibilities and costs for expanding at the County's Archdale Building. There is room to add a two-bay garage to our building when it is time to add another unit. The current day room could be converted to another bedroom and the current bay could be converted to a day room. Mr. Allen said that all the renovations needed at the Archdale Building could be done for \$80,000.

Sheriff Litchard Hurley stated that the Sheriff's Office in the Archdale Building needs more room. Mr. McDaniel assured the Board that there is room to add onto that end of the building to make more room for the Sheriff.

Chairman Kemp said he doesn't feel it would be wise to enter into this lease, which would cost almost \$125,000 over the three-year period, and we would still have nothing at the end of the lease. We could better use the money to improve our own building, and then we would own what we had spent the money on. Since we have room to expand at our own building, we do not need Guil-Rand's building. The other Commissioners concurred with Chairman Kemp's remarks.

Commissioner Frye stated that he would talk to the Guil-Rand Chief to explain the Board's reasons for not being interested in their lease offer.

**Performance Measurement and the 2002-2003 Budget**

County Manager Frank Willis explained the steps an organization must master to become a great organization. The first step is control; second is management; third is planning. He said Randolph County has all its control systems in place and is ready to tackle management, which focuses on services. The management tool the County is implementing is performance measurement, which defines missions, goals, objectives, and performance measures. Mr. Willis said that a new budget format has been developed to incorporate performance measurement.

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Commissioners Davis and Mason entered at this point and were present for the remainder of the meeting.  
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Will Massie, Deputy Finance Officer, gave a PowerPoint presentation on the new budget format. Department budgets will include mission statements, operational summaries, summary of allocated positions, a list of service areas, budget highlights, budget summaries, and summaries of budgeted costs by service area. Mr. Massie distributed the Health Department's budget as it is now and as it will look in the new format.

MiMi Cooper, Health Director, went through the Health Department's budget in the new format to give the Commissioners a better understanding of what the 2002-03 budget document will include.

Mr. Willis pointed out that performance measurement would be a work in progress. We will not be able to incorporate all its elements in the first few years, but we will keep working to fine tune it.

**Adjournment**

The meeting adjourned at 8:45 p.m.

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Phil Kemp, Chairman

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Darrell L. Frye

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J. Harold Holmes

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Robert B. Davis

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Robert O. Mason

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Alice D. Dawson, Clerk to the Board