



## COUNTY OF RANDOLPH DEPARTMENT OF PLANNING & ZONING

### ZONING BOARD OF ADJUSTMENT

#### Overview

The Randolph County Zoning Board of Adjustment is a citizen board appointed by the Randolph County Board of Commissioners. This same group of individuals also serves at the Randolph County Planning Board. The Board works closely with the Planning and Zoning Department. The Board has one specific function:

- Approve or deny requests for Variances or Appeals from the Decision of the Zoning Administrator or issuance of a citation.

The Randolph County Zoning Board of Adjustment is given its authority by North Carolina General Statutes and the Board of Commissioners.

#### Membership and Procedures

The Board has seven members and one alternate. The members of the Board serve a three-year term that is staggered. The Board also elects its Chair and Vice-Chair.

Variances or Appeals, heard by the Zoning Board of Adjustment, require a four-fifths majority to approve a Variance or Appeal and must find specific Findings of Fact for the Variance or Appeal to be approved. Appeals require a simple majority vote.

Decisions of the Zoning Board of Adjustment on Variances or Appeals are final. Appeals for decisions related to Variances or Appeals must go through the Superior Court of North Carolina.

The Zoning Board of Adjustment meetings are usually held on the Tuesday following the first Monday of each month in the Commissioner's Meeting Room in the 1909 Historic Courthouse located at 145-C Worth St, Asheboro. The meeting begins at 6:30 p.m. The meeting date may change due to other events (ex. elections, weather, etc.) or a meeting may be canceled if there are no requests for the Zoning Board of Adjustment to consider. Always consult the County website for details of upcoming meetings.

Before the Board can consider a request for a Variance or Appeal, a written application must be filed with the County Planning Department located at 204 E Academy St, Asheboro. Applications must be filed by noon on the application deadline to allow County Planning Staff sufficient time for research, first-class mailing of notices, posting signs on the property, and the running of legal advertisements in the local newspaper.

*The information contained in this document is for informational purposes only.*